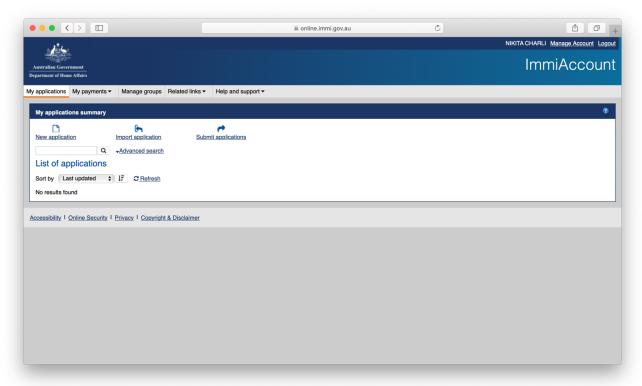
# **Student Visa Application – Made Easy**

Below you will find screenshots and instructions from each step of the Student Visa Application process.

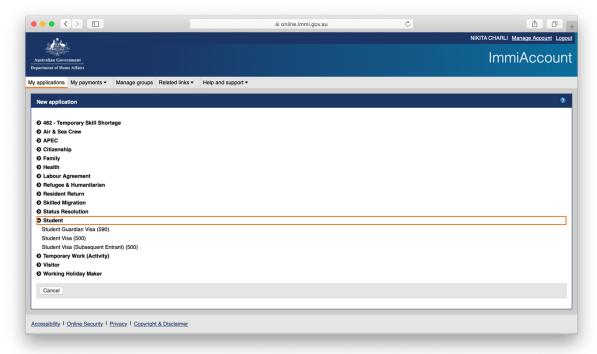
The Registration Process starts at: https://online.immi.gov.au/lusc/register

If at any stage of the process, you are not sure what to do, refer to the Screenshots below and comments.

Page 1: Select New Application



Page 2 – Select "Student Visa (500)"



Page 3 Read terms and conditions if you wish then select "I have read and agree to terms and conditions" then select "Next"

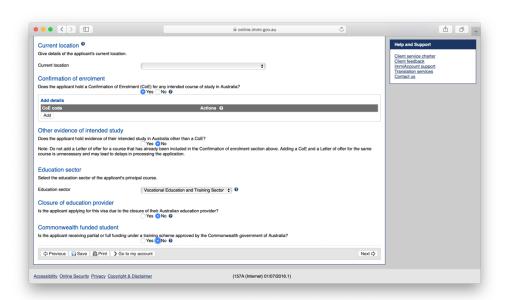


Current location – choose the country you are in

Confirmation of Enrolment – Select "Yes"

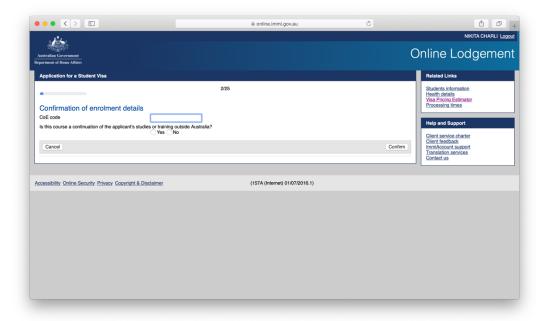
Then select the "Add" button under "Add details" - a new screen will open up (see Page 5 below) – Enter your COE Code (you can find it on the top right side of your COE)

Then select the other answers as shown below



**Page 5:** Enter the COE code – see top right side of your COE

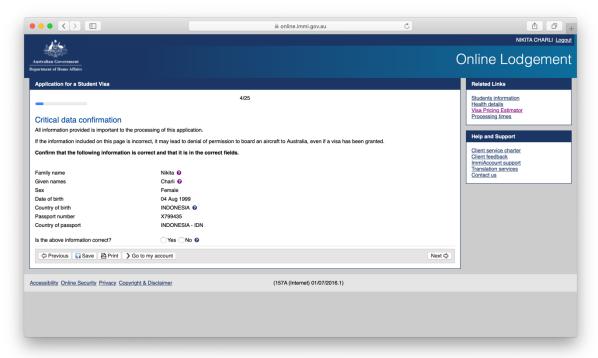
Is this course a continuation ---" Select "No"



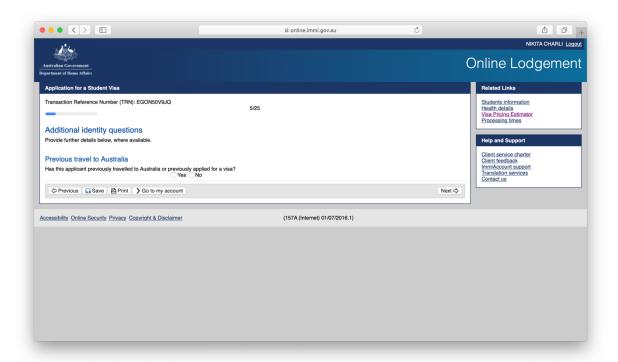
Page 6: Enter your Personal Details

			Ċ	<b>6</b> 0
Primary applicant Information: Entering names incorrectly may result in denial of per	mission to board an aircraft to Australia, or result in delays	in border processing on arrival to Australia, even if the applicant has	been granted a visa.	Health details Visa Pricing Estimator Processing times
Passport details •  Enter the following details as they appear in the applicant's personal pa	Help and Support  Client service charter			
Family name	1, 0			Client feedback ImmiAccount support
Given names	0			Translation services Contact us
Sex	o Female ○ Male ○ Other			
Date of birth	m			
Passport number				
Country of passport		•		
Nationality of passport holder		•		
Date of issue	m			
Date of expiry				
Place of issue / issuing authority It is strongly recommended that the passport be valid for at least six mo				
National identity card				
Does this applicant have a national identity card?	∵Yes ∴No <b>⊙</b>			
Place of birth •				
Town / City				
State / Province				
Country of birth		. 0		
Relationship status				
Relationship status	• •			
Other names / spellings				
Is this applicant currently, or have they ever been known by any other n	imes? ○Yes ○No ❷			
Citizenship				
Is this applicant a citizen of the selected country of passport?	Yes No €			
Is this applicant a citizen of any other country?	Yes ○No •			
Other passports				
Does this applicant have other current passports?	Yes ○No •			
Other identity documents				
Does this applicant have other identity documents?	∵Yes ∴No •			
Health examination				
Has this applicant undertaken a health examination for an Australian vis	a in the last 12 months? ○Yes ○No			

Page 7: Confirm information is correct – if "Yes" then move to Next page

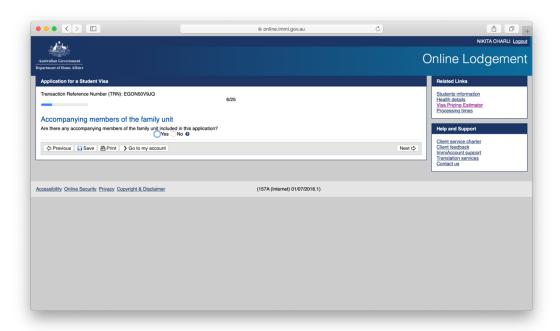


**Page 8:** Advise if you have ever travelled to Australia before or applied for a visa to travel to Australia



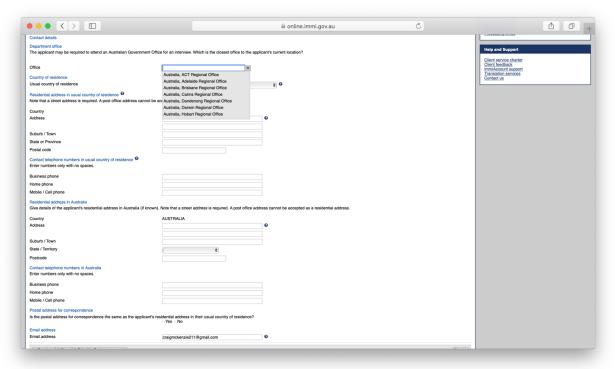
**Page 9:** Advise if you are traveling alone or if you are bringing family members with you (that is, family members like wife, husband, son or daughter that would be coming with you and living in Australia whilst you study). This **does not** refer to, "for example" a parent coming with you to help settle you in and then returning home as they would be traveling on a "Tourist Visa" not under this visa

Most of you will be traveling alone so for most of you, Answer "No"



Provide your Residence, Address and Contact details. If you do not have an Australian Address then leave it blank

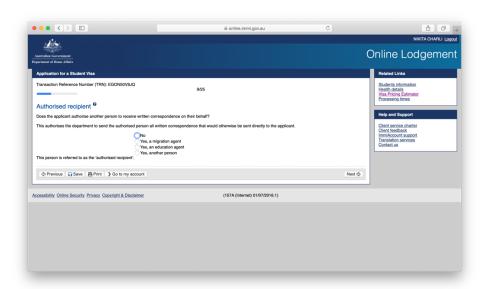
Postal Address for correspondence – for most of you, your home address with be the same as your postal address so select "Yes"



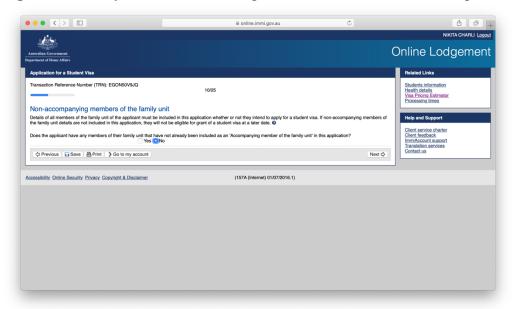
# Page 11

If you want to be the only person that receives Emails and Correspondence about this application then select "NO"

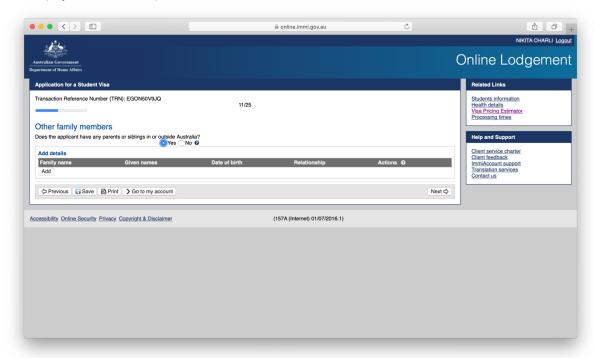
If you want someone else to also receive correspondence about this application, then select "Another Person" and add in their details



Page 12: Most of you who are travelling alone will answer "No" to this question



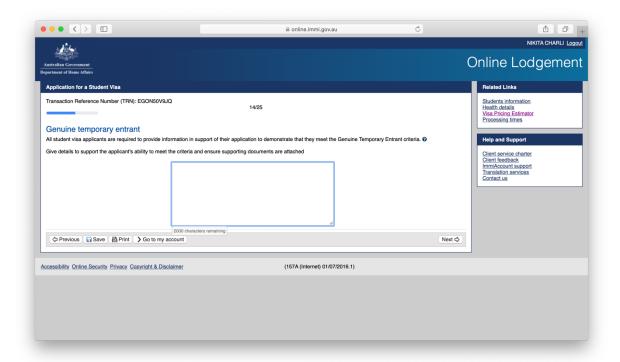
This question requires you to provide details of your Parents, Brothers and Sisters. Under "Add details" select the "Add" button and add details of each of your parents and brothers or sisters (if you have them)



Page 14: You can insert your Genuine Temporary Entrant Statement here

**Remember:** this is VERY Important – see the Visa Guide we have emailed to you for more comments and instructions about this. Getting this statement right can be the difference between getting and not getting your student visa.

Note: at the end of the application there is an opportunity to upload any documents that support this statement



# Page 15

You need to declare that you have the necessary funds for the course fees and living expenses.

You need to declare where the funds are coming from.

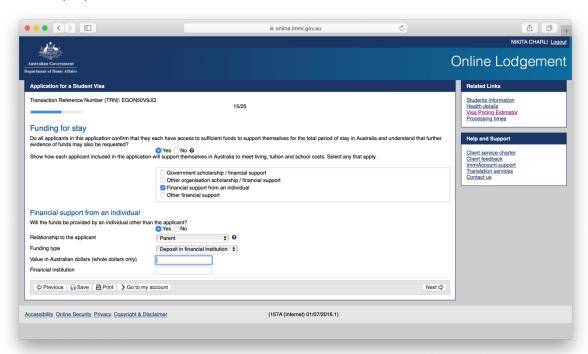
Unless you have a Government Scholarship, most of you will have "Financial Support from an Individual" and most of the time that individual will be a "Parent", so make these selections

Your Letter of offer Outlined how much finance you require – you can also get more information at <a href="https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500#HowTo">https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500#HowTo</a> (select "Evidence you have enough money for your stay – click on "see how")

There are 2 ways to evidence funding:

A deposit in a financial institution (i.e money in a bank account)
or

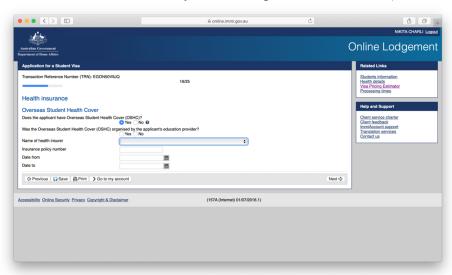
2. Ongoing income - You can provide evidence your parents or your partner had a personal annual income of at least AUD60,000 in the 12 months immediately before you apply. If you bring family members, you must demonstrate your parents' or partner's income is at least AUD70,000. If both your parents are working we can consider their combined income. Provide evidence of your parents' or partner's income in the form of official government documents such as tax assessments less than 12 months old. We won't accept bank statements or direct evidence from an employer.



#### Page 16

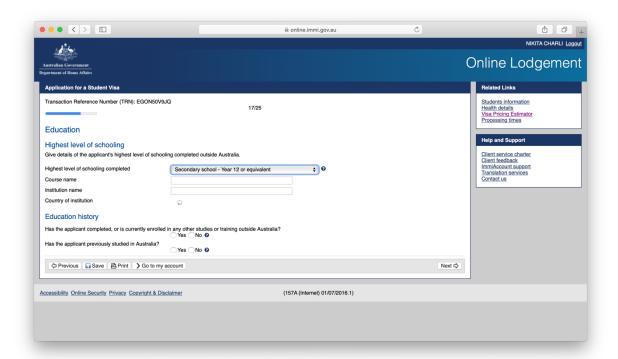
You should have arranged your OSHC (Overseas Student Health Cover). You MUST have this for this application

So, you should tick "Yes' that you have it and "No" it was not organized by the applicants Education Provider. Then insert details of your Insurance Policy as required (you should have an Insurance Certificate or Payment Receipt with these details)

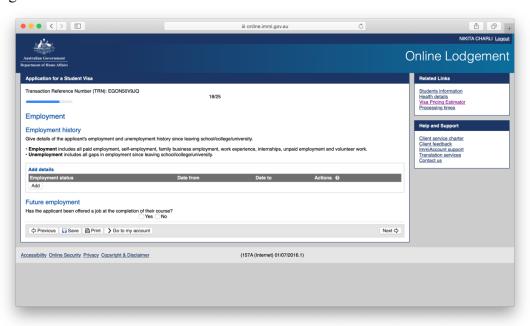


Insert details of your HIGHEST level of schooling.

So, if you completed Year 12 of High school and have not done any further studies, then insert those details. If you have done a Certificate, Diploma of Degree after High School, then insert those details.

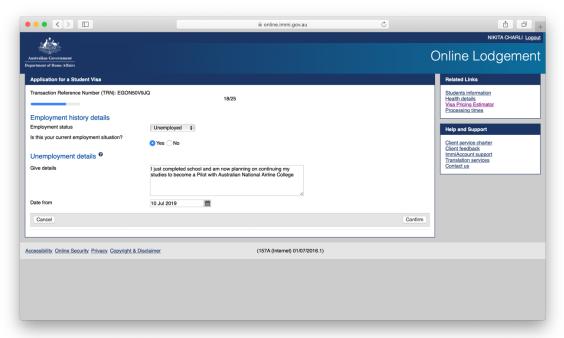


Page 18
Click on the "Add" button under Employment Status – a new window will open up – See Page 19 below



If you have had a job since High School and/or have done further studies then enter details and an explanation if required.

If you are coming to us straight from High School, then select "Unemployed" and enter an explanation such as entered in the screen below.



# Page 20

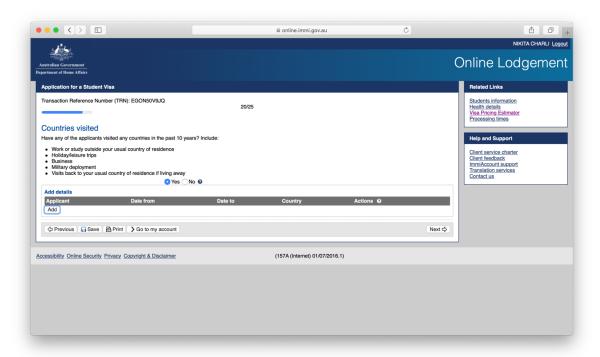
Enter your English Language details here.

If you have done an English Language test on the list provided on the form, then enter the details.

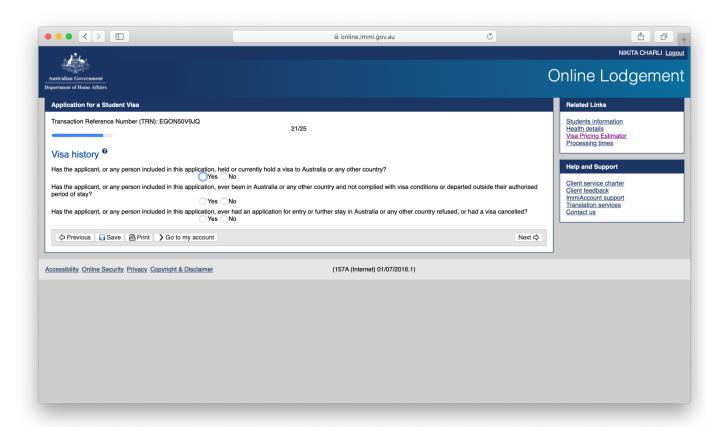
Note: if the English test you did is NOT on the list, you will need to select "No" to the question "Has the applicant undertaken an English Language Test within the last 24 months". If you have done a test that is not listed on the form, we suggest uploading it when you get to the attachments page – upload it to the Evidence of Genuine Temporary Entrant section



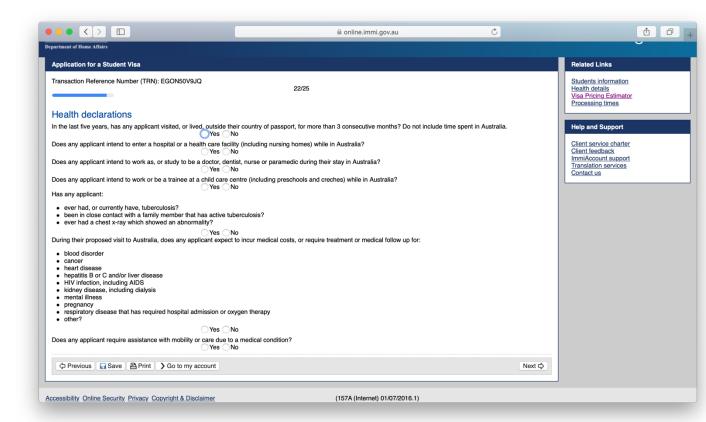
If you have undertaken travels outside of your home country then please list them here (select "Add" button" under "Add Details") If you have a history of traveling and returning home, it can assist your via application



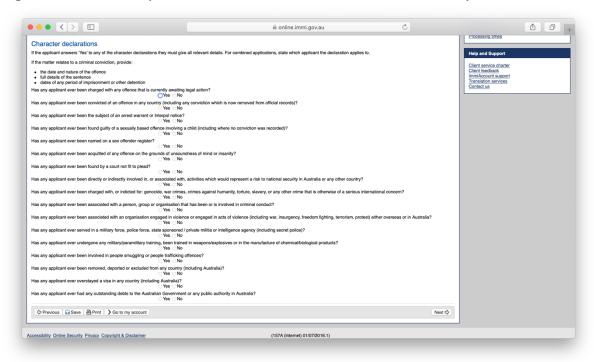
Page 22



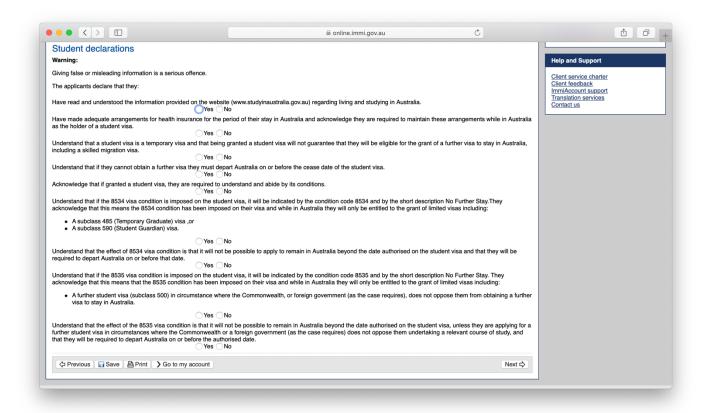
Page 23: Read carefully and answer all questions accurately



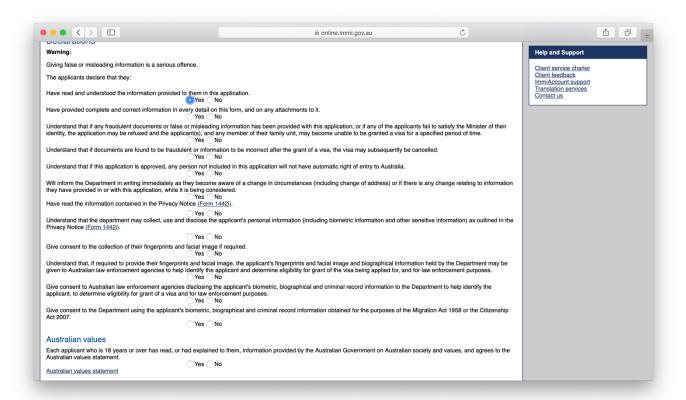
Page 24: Read carefully and answer all Character Declarations accurately



Page 25: Read carefully and answer all Declarations accurately



Page 26: Read carefully and answer all Declarations accurately



#### Page 27: Attach Documents

It is important that you attach as many relevant documents here as possible.

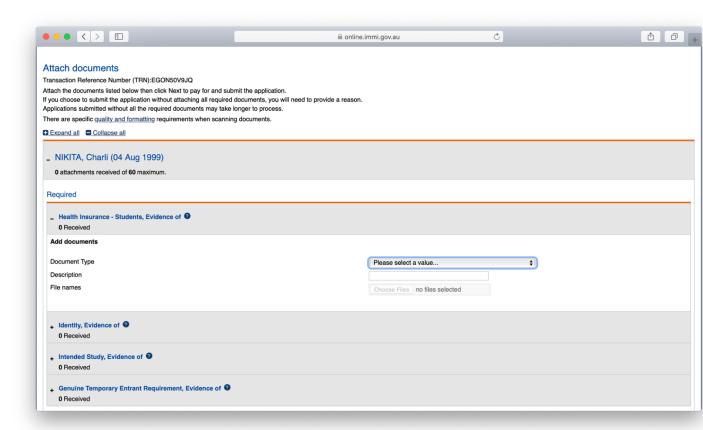
Your Identity documents need to be Certified - for details about getting documents certified please visit <a href="https://immi.homeaffairs.gov.au/help-support/applying-online-or-on-paper/on-paper/certified-copy">https://immi.homeaffairs.gov.au/help-support/applying-online-or-on-paper/on-paper/certified-copy</a> You will note that there is a list of occupations approved to certify your documents and as long as the person is not related to you and is a citizen of oyur country, they can do the certification for you.

Health Insurance: upload a copy of your OSHC Certificate and/or payment receipt

**Identity:** if you can, upload copies of your Passport, National Identification Card and Birth Certificate (they must be certified or notarized) – If you cannot upload all three documents, upload what you can.

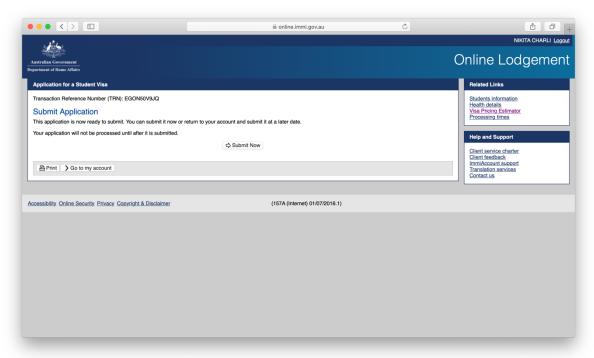
**Intended Study:** NOTE: if you have previously entered the COE information on Page 5 this option probably will not show up as it does on the screenshot below. However if it does, just upload your COE or COE's (if you have 2 COE's)

Genuine Temporary Entrant Requirement: You can add a "word version" of your statement along with any supporting documents to demonstrate that you will be a Genuine Temporary Entrant. For full details of the supporting documents, please visit: <a href="https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500/genuine-temporary-entrant">https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500/genuine-temporary-entrant</a>



Page 27 – you will be asked to check the information in your application – check that the details are correct – if they are correct then proceed to next page.

Page 28 Select the "Submit Now" button to submit application and go to the Payment Page



#### Page 29 Payment Page

To finalise and fully submit your application, payment needs to be made.

You can make payment on this page by either:

• Credit/Debit Card or Paypal or Union Pay or Bpay (for payment from Australian bank accounts only)

